



**Sunset
Cooperative
Nursery School**

Official IRS Address:

4245 Lawton Street
San Francisco, CA
94122

**A Non-Profit
Organization**

All donations are
Tax deductible

**Tax ID
#94-1167421**

**Temporary Location
During Construction:**

999 Brotherhood Way
San Francisco, CA
94132

**Please send form &
donations by 3/26/10
to Auction Co-chair:**

Tanya Lewis
1638 40th Ave
San Francisco, CA
94122
415-215-7079

Dear Community Member,

Winter/Spring 2010

Sunset Cooperative Nursery School respectfully requests your support by donating an item, service, or gift certificate to our ninth annual Auction Fundraiser at the Great Hall of the San Francisco Zoo on April 17, 2010. **All donations are tax deductible (Tax ID#94-1167421).** This year's proceeds will be used to support all school activities from everyday operating costs to replacing the school building!

Why we need your help:

Sunset Nursery School is in the unique position of owning its building which is over 50 years old and does not meet seismic standards. In addition to our normal fundraising efforts that enable us to maintain the educational supplies, resources for the children and teacher salaries and benefits, our Sunset community is raising money to build the new school while at our temporary address.

About our School:

- Established 1940 in San Francisco, Sunset Cooperative Nursery School is a non-profit parent-participation school for 2- to 6-year-old children.
- We offer low tuition and are dedicated to serving the needs of children and families of diverse cultural and socio-economic backgrounds.
- Parent participation is the backbone to Sunset's philosophy and strength.

Our Philosophy:

Our goal is to enhance the growth of the child by emphasizing whole-child enrichment through development of self-worth, communication and problem-solving skills, creative growth, and experiential learning.

Our thanks to you:

Sunset will recognize your generosity by displaying your business name and donation in our event brochure, which will be available on our website – www.sunsetcoop.org and posted to over 250 auction attendees, including current and alumni parents as well as friends and family of the community. We encourage you to consider more prominently advertising your business in our brochure and/or on our website for a small fee. Sponsoring part of our event is also a fun way to contribute and expose your name or business name.

How to help our school:

- Please fill out the attached auction donation form and return it via mail or email to Auction Co-Chair - Tanya Lewis (to spare our landlords from dealing with extra mail), with your item, gift certificate or other donation*, or with a request for item pickup.
- Electronic files for advertisements can also be mailed or e-mailed to the school.*
*(see included auction donation form for more information)
- We also hope you will consider joining us for this festive "Mardi Gras" themed event which includes dinner, a raffle, and silent and live auctions!
- **Donations and advertisements must be received by March 26, 2010, color ads by March 5, 2010.**

Thank you for your consideration!

Sincerely,

Sarah Conroy and Tanya Lewis, Auction Co-Chairs

auction@sunsetcoop.org